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DOCIOCI NOTICE
NO. 50-67OPERATIONS
25 November 1964

OFFICE OF CURRENT INTELLIGENCE

OPERATIONS

1. When a situation arises which requires, or seems likely to require, hour-to-hour consultation between the DCI and other senior officials of the government, the Situation Room will be activated for the duration of the crisis. The decision to do so will be taken by the DDI or AD/CI.

2. Activation of the Situation Room requires the following steps:

a. The area chief primarily responsible will organize a task force of analysts familiar with the situation, supplemented by analytic support from areas secondarily involved. He will designate a task force chief, subject to the approval of the AD/CI and answering directly to him. The task force chief will serve as the focal point for all requests for intelligence production or information on US plans and military operations concerning the crisis. The task force must be prepared to provide substantive support to the DCI at any hour of the day or night, and must be sufficiently manned to make this possible over a period of days or weeks. This does not necessarily mean 24-hour manning but may at times require it. There must be one officer fully cognizant of all developments, including US plans and military operations, available to brief the DCI or DDI whenever such a call is likely to come. The task force will move to the Situation Room and operate from there for the duration of the crisis.

b. The Chief, Operations Center, will activate the Situation Room and provide necessary support for the task force. Operations Center personnel will be responsible for maintenance of maps and other briefing materials, under the substantive direction of the task force chief. He will alert all liaison contacts to CIA's need for US operational information and make arrangements to bring this information to the Watch Office.

c. The Watch Office will be responsible for alerting other centers to the need for intelligence. The Watch Office will continue to be the central point through which all incoming information flows, including information on US plans and military operations, but it will pass all material bearing on the crisis to the Situation Room. The SISO on duty will remain substantively responsible for

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intelligence on subjects other than the crisis, but will transfer substantive responsibility for the crisis itself to the task force chief. This transfer does not exclude the SIDO from dealing with crisis material and in particular from responding to telephonic requests for information from senior Agency officials or other operations centers. He will, however, draw his substantive guidance from task force personnel. The SIDO will also remain responsible for the mechanics of turning out any intelligence produced by the task force. To this end he will ensure that typing and printing support is on hand around the clock, and graphics support whenever necessary.

- d. Chief, Presentation Staff will be prepared to turn out a regular morning or afternoon Situation Report, based on material provided by the task force, on request.
- e. Chief, II Staff will reinforce his staffing as appropriate.

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R. J. SMITH
Assistant Director
Current Intelligence

Distribution B

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